

September 2019

Dear Parent/Carer

YEAR 7 AUTUMN DISCO

Birkdale High School are proposing to hold an Autumn Disco for Year 7 pupils from Greenbank High and Birkdale High Schools. We hope that all the pupils will make it a very enjoyable evening.

The disco will be held on **Wednesday 23rd October 2019** at Birkdale High school **in the Media Hall between 7.00 pm and 9.00 pm**. The cost of the event will be **£5.00**, with all proceeds going to The BPA (Birkdale High School Parents Association).

Drinks and sweets will be on sale at reasonable prices.

Pupils will only be allowed entry to the disco if they have paid previously and their name is on the list. No tickets will be issued. Payment on the door is not available. All pupils must register their attendance on arrival with a member of staff. This is important in the event of any serious incident, eg, fire, then all pupils will be evacuated onto the side field and a register will be taken. Once pupils have been admitted into the school buildings then they should not leave the hall except to use the toilets. If they do leave without permission, they will forfeit their place at the disco.

All pupils who are attending the disco will have to follow the school's high expectations of behaviour and be expected to show a high level of maturity throughout the evening.

Members of staff from each of the schools will be in attendance all evening. It will be the parent's responsibility to make sure that their child is picked up at 9.00 pm promptly. Pupils should be collected outside the Media Hall at this time.

Please send cash or cheque (made payable to Greenbank High School) by Friday 18th October 2019 to the Finance Office. The option to pay via ParentPay will also be made available. Reply slips below must be returned to the Finance Office.

TICKETS WILL BE ISSUED ON A STRICT FIRST COME FIRST SERVED BASIS.

Yours faithfully

**Mr I Raikes
Headteacher**

REPLY SLIP – YEAR 7 AUTUMN DISCO

REPLY SLIP TO BE RETURNED by Friday 18th October to the Finance Office

PUPIL'S NAME

FORM

I give permission for my daughter to participate in the Year 7 Disco on **Wednesday 23rd October 2019** at Birkdale High School.

I give my consent to any emergency medical treatment which may be necessary.

(If the above pupil suffers from any ailment, needs to take pills or medicines or requires regular medical treatment, please give details on the reverse).

I enclose £5.00 cash/cheque with this slip - please delete as appropriate. **(Please make your cheque payable to Greenbank High School).**

I have paid via ParentPay and returned the reply slip to the Finance Office

I will make the necessary arrangements for his safe journey to and from school.

Signed
(Parent/Carer)

Emergency Contact Number for the evening

Please return this reply slip together with £5.00, to the Finance Office by Friday 18th October 2019. Failure to return a reply slip will result in your daughter being unable to attend the event.

Thank you.