

**GOVERNOR ELIGIBILITY SELF DECLARATION FORM
LOCAL GOVERNING BODY OF GREENBANK HIGH SCHOOL**



Personal details

Title:	
Name:	
Address:	
Phone number:	
Email address:	
Name of Child and Form at School:	

Information regarding Grounds for Disqualification:

General

- A governor must be aged 18 or over at the time of election or appointment.
- A person cannot hold more than one governor post at the same school at the same time.
- A parent who is paid to work at the school for more than 500 hours in any consecutive 12 month period at the time of election.

Failure to attend meetings

A person is disqualified from being a governor of a particular school if they have failed to attend the meetings of the governing body of that school for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body. This does not apply to the head teacher or to foundation governors appointed by virtue of their office.

A foundation, local authority, co-opted or partnership governor at the school who is disqualified for failing to attend meetings is only disqualified from being a governor of any category at the school during the twelve month period starting on the date on which they were disqualified.

Bankruptcy



*Greenbank High School is a member of Southport Learning Trust, Hastings Road, Southport, PR8 2LT.
Southport Learning Trust is a Company Limited by Guarantee Reg. No. 7790934*

A person is disqualified from holding or continuing to hold office as a governor of a school if:

- Their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
- They are the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order.

Disqualification of company directors

A person is disqualified from holding, or from continuing to hold, office as a governor of a school at any time when they are subject to:

- A disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986;
- A disqualification order under the Company Directors Disqualification (Northern Ireland) Order 2002;
- A disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or
- An order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

Disqualification of charity trustees

A person is disqualified from holding, or from continuing to hold, office as a governor of a school if they have:

- Been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of misconduct or mismanagement
- Been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body.

Persons whose employment is prohibited or restricted

A person is disqualified from holding or from continuing to hold office as a governor of a school at any time when they are:

- Included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- Barred from any regulated activity relating to children;
- Disqualified from working with children or from registering for childminding or providing day care;
- Disqualified from being an independent school proprietor, teacher or employee by the Secretary of State.

Criminal convictions

A person is disqualified from holding or continuing to hold office as a governor if they have:

- Been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor

- Received a prison sentence of two years or more in the 20 years before becoming a governor
- At any time received a prison sentence of five years or more
- Been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor

Refusal to make an application for a Disclosure and Barring Service check

A person is disqualified from holding or continuing to hold office as a governor if they refuse a request by the clerk to the governing body to make an application to the Disclosure and Barring Service (DBS) for an enhanced DBS certificate.

Eligibility

I confirm that I:

- Am aged over 18
- Am not a current pupil at the school
- Am not the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order, an interim debt relief restrictions order or an undischarged sequestration
- Am not disqualified from being a company director and/or a charity trustee
- Have not been disqualified from holding office as a governor
- Have not been removed from office as an elected governor within the last 5 years
- Am not included in the list of those unsuitable to work with children or disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
- Have not been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor
- Have not received a prison sentence of 2 and a half years or more in the 20 years before becoming a governor
- Have not at any time received a prison sentence of 5 years or more
- Have not been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor
- Have not been removed as a trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of misconduct or mismanagement in administration of the charity
- Have not been convicted of a criminal offence (excluding any spent convictions, or any offences for which the maximum sentence was a fine)
- Agree to provide a criminal records certificate at an enhanced disclosure level

As a **parent governor**, I also confirm that I am not:

- an elected member of the local authority
- paid to work at the school for more than 500 hours in a year

Please sign and date to indicate that you have read, and agree to this information:

Signature: _____ Date: _____

Education and employment history

Highest level of education received

Please state the institution, qualification received and classification.

Please give details of any other relevant education or training courses

Current employment

Please state your employer, role, length of time in role and a summary of responsibilities.

Relevant previous employment

Other relevant interests and experience

This may include any hobbies, volunteering and charity work, personal interests or achievements that may help you become an effective school governor.

A bit more about you

Why would you like to become a governor?

Why would you like to become a governor at our school in particular?

What skills can you bring to the role?

References

Please provide two references. They cannot be related to you, and one should be your current employer.

Name of referee 1	
Job title	
Relationship to applicant	
Phone number	
Email address	

Name of referee 2	
Job title	
Relationship to applicant	
Phone number	
Email address	

Relevant Business and Pecuniary Interests

Our governing board is committed to acting with integrity and impartiality. To this end, we must publish a register of our governors’ relevant business and pecuniary interests.

These interests are anything that might sway your decision making, or affect your ability to act in an impartial way. For example, this might mean that you:

- Are a governor at another school
- Work for a company that the school might engage the services of (a catering or payroll provider etc.)
- Have a personal relationship with any staff at the school (spouse, partner, relative etc.)

If you’re not sure an interest counts, err on the side of caution and declare it.

Relevant business or charity interest (name of organisation and nature of interest)	Links to other educational establishments (name of school and nature of link)	Personal relationships (name of staff member/governor and nature of relationship)	Date interest declared

Skills audit

Please tick to indicate how confident you are in the following areas:

Skill	Professional-level knowledge or expertise	Confident in the area, but not to a professional level	A basic or working understanding	No experience
Strategic planning				
Setting a vision, values and goals				
Public sector or charity governance				
Knowledge of the education sector				
Teamwork and collaborative decision making				
Communication skills				
Financial management				
Fundraising/income generation				
Human resources				
Performance management				
Data analysis				
Legal skills				
Health and safety				

Premises management				
Curriculum and assessment				
Safeguarding				
Special educational needs and disabilities (SEND)				
Approving and monitoring the implementation of policies				
Compliance				
Marketing/public relations				
Procurement				
ICT or technology skills				
Further or higher education				
Knowledge of the local community				